

# Billable Expenses

Built for Intacct by BTerrell



Create AR invoices automatically  
from tagged transactions.

## Efficiently Manage Billable Expenses

It's just part of doing business—you or your staff incur an expense that should be billed to a customer. If you're not tracking projects, however, you must make a note to remember to create an Accounts Receivable or Order Entry invoice for every billable expense.

Enter Billable Expenses, built for Intacct by BTerrell. Here's an easy, foolproof way to automatically create Accounts Receivable invoices from Purchase Order entries, General Ledger entries, and Time & Expense entries. Simply click the "Billable" checkbox then enter the customer number and Billable Expenses creates the invoice instantly.

## Billable Expenses—Features and Benefits

- Automatically creates Accounts Receivable invoices
- Ensures that reimbursable expenses get billed
- Captures billable expenses from:
  - Purchase Order Entry
  - General Journal Entry
  - Time and Expense Entry
- Creates the invoice at the point of original expense entry
- Easy and quick to use
- Invoice created can be modified, printed, or delivered after updating just like any other invoice

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