

# PAYROLL, HR, AND TIME & ATTENDANCE

For Sage Intacct

## CERTIFIED SAGE INTACCT INTEGRATION

- Certified integration with Sage Intacct
- Seamless and easy transfer of general ledger transactions to Sage Intacct, including departments, locations, projects, cost codes, cost types, trades, levels, items, customers, and more
- Pull your chart of accounts from Sage Intacct into Harmony
- Import hours worked with job costing into Harmony
- Produce job cost and general ledger records for import into Sage
- File-based integrations with other Sage products, including Sage 50, 100, and 300

## FRIENDLY SUPPORT & EASY IMPLEMENTATION

- Be as involved as you want Paymate can do the entire implementation, or work together with you and/or your team
- Implementation is short and can be done before, during, or after the Sage implementation
- Your subscription includes free phone and email support

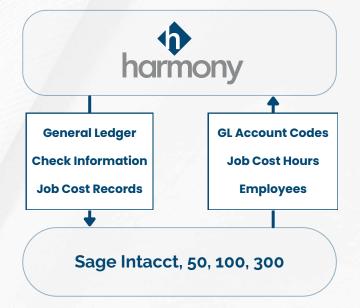


#### AT A GLANCE

#### WHAT WE OFFER

- Cloud-based solution for the USA, Canada, Latin American countries, and more
- Available in English, Spanish, and French
- Seamless integration to Sage Intacct and Intacct Construction
- File-based integration to Sage 50, 100, and 300
- On-premise solution also available (Clarity)







### PAYMATE HARMONY

Payroll, HR, Time & Attendance, and Employee Self-Service modules

#### **MODULES AT A GLANCE**

- Payroll
- Labor & Job Costing
- Time & Attendance
- Scheduling
- Time Clocks
- Human Resources
- Employee Self-Service
- Learning Management
- Recruitment & Applicant Tracking
- Mobile App

#### **HUMAN RESOURCES**

- Centralized employee data for viewing, reporting, and exporting
- Workflow to automate processes
- User-defined access control
- Keep track of incidents with health & safety
- Employee onboarding with custom process
- Employee offboarding with user-defined checklists
- Document management with the ability to acknowledge files with timestamps
- Let your employees compare and enroll themselves and their dependents in benefit plans
- Keep your staff informed with upcoming dates and announcements

#### **EMPLOYEE SELF-SERVICE**

- Ability to view and download paystubs and tax forms
- View and request time off, such as PTO, vacation, sick, parental leave, etc.
- Let employees change their own information, with approval from your team
- Customize notifications and alerts
- iOS and Android mobile app available

### RECRUITMENT & APPLICANT TRACKING



- Build a bigger pool of quality candidates with a mobilefriendly job board and resume uploader & parser
- Import new candidates and export them to Harmony HR
- Customizable job applications
- Manage, rank, discuss, and track candidates with jobspecific recruiting teams and custom job workflow templates
- LinkedIn Recruiter integration
- Conduct better interviews and get feedback by syncing to your calendar (Gmail & Outlook)
- Skills & coding test integrations
- Automate and digitize the offer letter with eSignatures and templates
- Stay organized and compliant with workflow, timing, and custom reports

#### PAYROLL

- · Robust payroll functionality and reporting
- · Support for multiple companies and payroll cycles
- Unlimited payroll categories with scripting for complex calculations
- · Support for multi-union collective agreements
- Support for labor and job costing, with flexible cost allocations to multiple general ledger accounts and/or branches
- · Certified payroll reporting sub-module available
- Seamless integration with Sage Intacct, with import of hours/job cost entries, and export of general ledger records and job cost entries
- File-based integration with Sage Intacct, Sage 50, Sage 100, and Sage 300 for export of general ledger records

#### TIME & ATTENDANCE

- Wide range of employee time entry options, including terminals, time clocks, import, and manual entry
- Manager and employee dashboards for quick access to important real-time data
- Request PTO with user-defined approvals, with multiple levels
- Automatic custom overtime calculations and rounding rules
- Schedule your employees to work
- Detailed reporting, including exceptions and attendance
- Terminal app with facial recognition and offline mode
- iOS and Android mobile app for terminals available

#### LEARNING MANAGEMENT

- Easily store and organize dates and training periods
- Easily maintain and update learning materials, including multimedia instructions
- Review and keep track of important dates and/or deadlines with internal calendar
- Customize the learning experience for each employee
- Automatically assign courses to new hires or existing employees
- Fully GDPR compliant

### **CONTACT PAYMATE**

Let us know if you'd like us to send some more information!

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