

How a mid-size healthcare
company transformed its
expense management with
the **Fyle - Sage Intacct**
integration



Expense management before Fyle

A mid-size healthcare company's expense management process before Fyle was entirely manual. They primarily issued corporate credit cards to their employees, which had to be reconciled periodically. Since they didn't have an automated platform in place, they faced a number of challenges.



Poor employee experience

Employees had to store paper receipts in hand, which increased the risk of errors, and the receipts going missing. They wanted to enable employees to quickly snap a picture of the receipt and store it in a system.

Manual credit card reconciliation

The manual method involved a spreadsheet, where they recorded employee details, the spend, the location of spend, category of spend, and department. Additionally, the locations had to be restricted according to the employee and department, but that couldn't be done systematically. The Finance team spent time and effort reconciling each expense with the card statement.

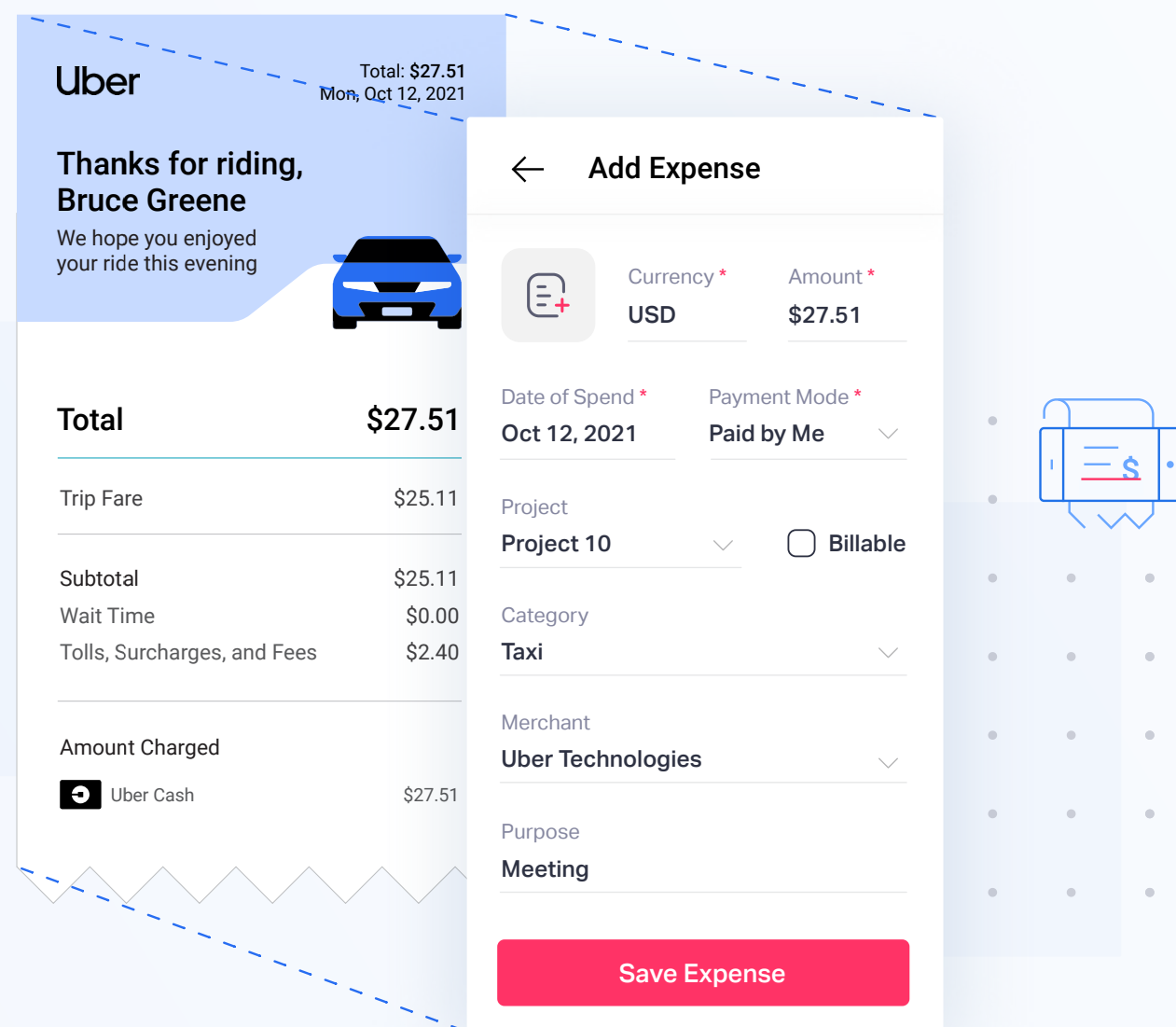
Difficult accounting process

The company uses Sage Intacct as their accounting system. Once expenses were matched, they had to be manually entered into Sage Intacct, including the details of spend category, department and location.

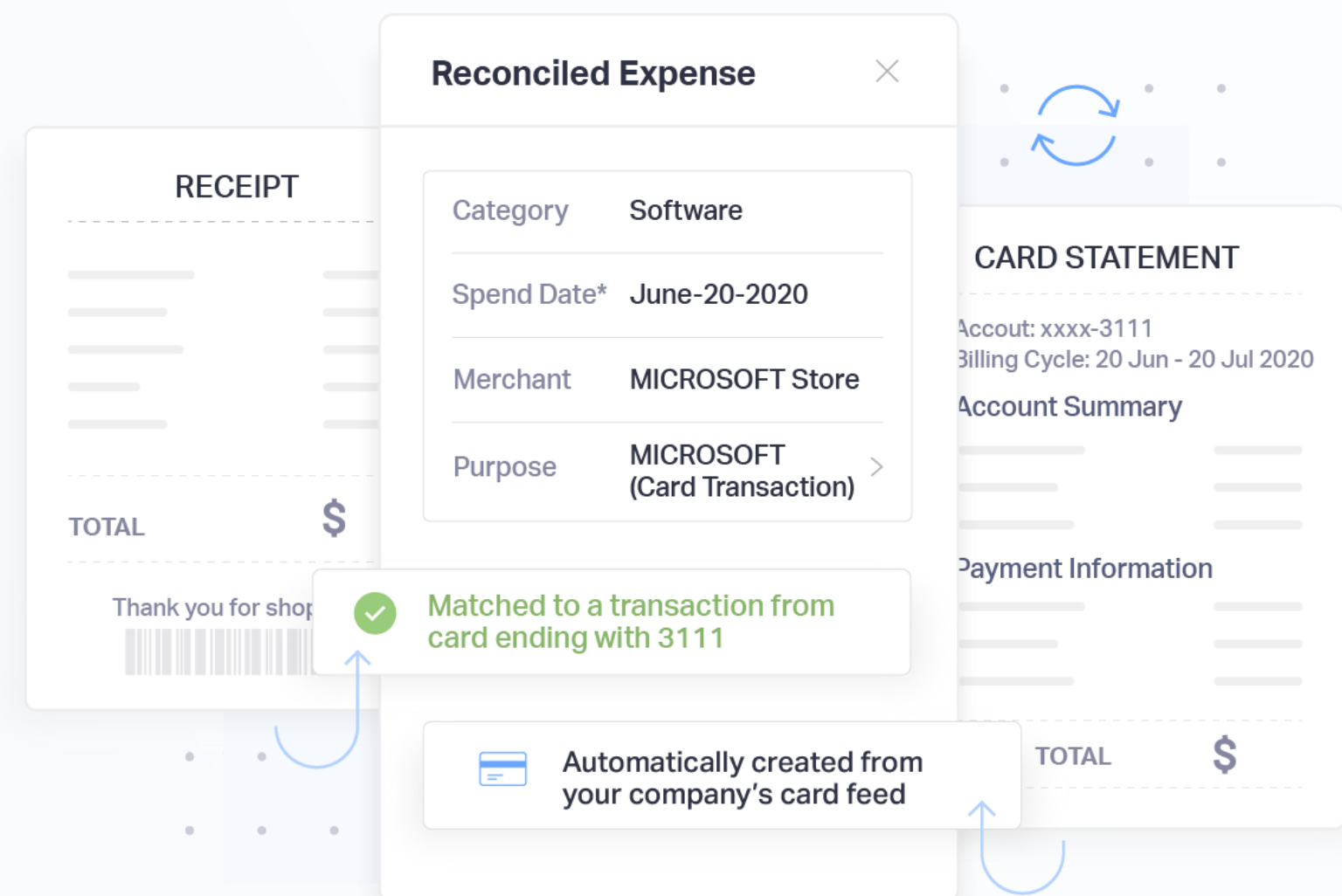
As the team continued to grow and add more corporate cards, it became increasingly difficult to manually reconcile cards, code the data, and collect receipts - they needed an automated system.

The impact of Fyle

Effortless receipt scanning: Fyle's receipt scanner, Instafyle, has enabled their employees to quickly capture and store receipts in the app. This reduces the case of missing receipts, and unreported expenses. Since they can keep a track of historical data through the receipt storage and audit trails, Finance has greater control, while improving employee experience.



Automated credit card reconciliation : With credit cards being the most important aspect of employee expenses, Fyle's automated card reconciliation plays a huge role. The team uses credit cards from 3 separate banks - Chase, CapitalOne and BOKF. The card statements are uploaded into Fyle regularly, and each transaction is automatically matched to an expense, whenever reported. As the entire process is now automated, Finance can focus on more high-priority activities.



How Fyle's direct integration with Sage Intacct helped

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Fyle's direct integration has saved the finance team hours, since they don't have to manually reconcile and push data into Sage Intacct. The team now spends more time on other important areas of work."

- CFO

The screenshot displays the Fyle app interface. At the top, there is a 'Payments' section with a search bar and summary statistics: 'PAYMENTS 2' and 'AMOUNT 65.00'. Below this is a list of payments for two employees: Theresa Brown and Brian Foster. A modal window titled 'Expense Report' is open, showing details for an expense report filled on 10/28/2020 by Brian Foster. The modal includes an 'Export to Sage Intacct' button and a table of expense entries.

Employee	Number	Process Date	Amount	View
Theresa Brown theresa-admin@acme.com	P/2020/09/R/13	Sep-25-2020	20.00	View
Brian Foster brian-user@acme.com	P/2020/09/R/12	Sep-23-2020	45.00	View

Expense report info		
Date filled	State	Reason for expense
10/28/2020	Approved	C/2020/10/R/1 - brian.foster@acme.com
Employee	Amount	Last modified
1010--Foster, Brian	57.00	10/28/2020
Expense report number	Amount paid	Memo
ER0962	0.00	rpjBEH6hJJlg - personal
GL posting date	Amount due	
10/28/2020	45.00	

Expense entries					
<input type="checkbox"/>	EXPENSE TYPE	AMOUNT	DATE	DEPARTMENT	LOCATION
<input checked="" type="checkbox"/>	Airfare	18.00	09/23/2020	200--Operations	100--USA1
<input checked="" type="checkbox"/>	Entertainment	27.00	09/23/2020	200--Operations	100--USA1



- ✓ They mapped locations on Sage Intacct to projects on Fyle. This also enabled them to impose restrictions for employees. When users were filling out an expense form, they could choose which 'project' the expense belonged to (from a set list). While the expense is being exported to Sage Intacct, the integration would automatically map the project to 'location' on Sage Intacct.
- ✓ Similarly, departments on Sage Intacct were mapped to cost centres on Fyle.

The image shows two overlapping screenshots. The top screenshot is from Sage Intacct, displaying a 'Projects' list with columns for Name, Project ID, Category, Project Status, Customer, and Delete. The bottom screenshot is from Fyle, showing the 'Settings' page for 'Projects'. It includes a toggle for 'Show the employees only their projects in expense forms' (currently OFF) and a table of mapped projects.

Name	Project ID	Category	Project Status	Customer	Delete
Project Sapphire	1126	Contract	Live	10002	Tasks <input type="checkbox"/>
Project Maverik	48299	Internal Billable	Live	10014	Tasks <input type="checkbox"/>
Project Olive	2738	Contract	On hold	10016	Tasks <input type="checkbox"/>

Name	Code	Description	Enabled
Project Sapphire	1126	Project Sapphire for New York	<input checked="" type="checkbox"/>
Project Maverik	48299	Project Maverik for Dubai department	<input checked="" type="checkbox"/>
Project Olive	2738	Project Olive for New Jersey	<input checked="" type="checkbox"/>

Ready to automate expense management seamlessly?

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