

# PN<sup>3</sup> for Payables



Accounts Payable processing represents a major percentage of "the cost of doing business." We believe this cost should be as low as possible. With this and only this philosophy in mind and by focusing on the real cost of paper, we bring you  $PN^3$  for Payables<sup>TM</sup>.

### Benefitsenefits

- Improve Internal ControlsCentralized Invoice Receipt
- Customer Defined Workflows
- Guaranteed Adherence to Your Payment Authorization Policies
- Monitor Invoice Status
- Improved Compliance with Auditing Procedures

### Improve Visibility Into Your Accounts Payable

- Immediate Access to Pending Liabilities
- Take Advantage of Prompt-Pay Discounts

#### **Improve Organization Efficiencies**

- Reduce Volume of Paper-Based Vendor Invoices
- Distribute Invoices Electronically for Internal Review
- Streamline Communication Throughout the Invoice Approval Process
- Capture Data Electronically
- Eliminate Repetitive Manual Tasks
- Reduce Data Entry Errors
- Eliminate Paper Storage

### Key Features Features

- Fast, User-Friendly Invoice Scanning
- Electronic Receipt of Vendor Invoices
- Automated Invoice Routing
- Automated Email Alerts & Reminders
- Paperless Coding and Approvals
- Real-Time Invoice Status
- No Paper Invoices to File
- Online Search/Retrieval of Invoices







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#### **Customer Testimonial**

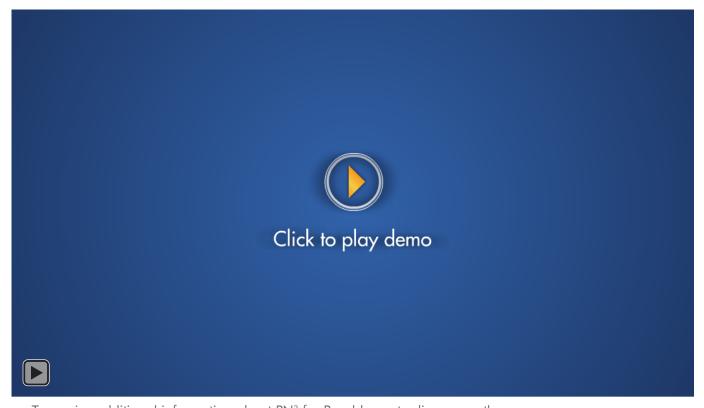
"No longer routing paper invoices means the use of interoffice mail to distribute invoices has been eliminated. The workload for all involved has been reduced.

Our AP department is now able to verify coding submitted by our managers Vs having to type from handwritten notes. This has reduced the data entry requirements for our AP staff.

Our AP department and managers are able to quickly determine the status of every invoice at all times. Everyone is accountable now. We can easily see what is holding up of an invoice.

Not having to file paper invoices has saved us a considerable amount time. No one has to get up from their desk to go through the files to find an invoice. We have also saved space because we stopped keeping paper files three months into using PN<sup>3</sup>. The IDS team goes above and beyond to support our account."

Alvernia University – Jada Campbell



To receive additional information about PN<sup>3</sup> for Payables or to discuss another process that may benefit from a PN<sup>3</sup> solution please contact Derrick Hicks at <a href="mailto:dhicks@idsdocs.com">dhicks@idsdocs.com</a> or 240-482-3738 x2.

